

Why I need a Resume?

- ✓ Applying for a job
 - A good resume makes looking for work easier
 - You can attach it to your application
 - Unlike an application it isn't used to screen you out
 - You can mention all of your skills, experience, and accomplishments
- ✓ Applying to Colleges
 - College applications have a sections for activities, skills, and experience; you can refer to your resume when completing these applications
 - Including the resume with your package can help admissions representatives understand your background
- ✓ Applying for Scholarships
 - Many scholarship applications request work samples, personal statements, letters, and other information. You can enclose your resume, which is a total presentation of your education and experience
 - It makes a good impression
- ✓ Looking for Internships
 - You need to apply for internships with a resume and cover letter, the same process that you go through when applying for a job
- ✓ Finding Mentors
 - You may send a letter and a copy of your resume to someone successful in a field that you are interested in and ask them if they have time to be a mentor to a young person aspiring to work in the same field
- ✓ Volunteering
 - You may want to volunteer to get experience or give back to your community. You may use your resume and a cover letter to apply for a volunteer position
- ✓ Distributing at College Fairs
 - You can give your resume to a college recruiter as you speak a few words about yourself. The resume will make a lasting impression
- ✓ Applying for Summer Programs
 - You may have to apply for a summer program and some programs may be very competitive. A resume will set you apart from other applicants

✓ Networking

- Networking means introducing yourself and your goals to everyone and is one of the most successful methods of the job search. You can give your resume to people in your network so they know everything you have done and what you can offer an employer

✓ Informational Interviewing

- In an information interview you will find a company that you may like to work for and have researched. When you call and ask for 10 - 15 min to talk to someone about the job, make sure you bring your resume and cover letter so you can leave it

✓ Joining College Activities

- A good resume will make an impression and land you the opportunity to be part of a competitive college organization